

Jennejahn Lodge Rental Application and Agreement 2026

Completion of this application is **required to hold or reserve a date**. Payment in full is due within 7 days of application to reserve facility. Non-payment will result in loss of date.

Name:	
Address:	
Daytime phone:	Evening phone:

**A copy of renter's photo ID is required for all rentals.*

Rental date:	Time:	[Park Hours are 9am-10pm]
Surprise party? Y / N	Alcohol served? Y / N	Attendance # (max. 99)

Lodge Amenities: 18 six-foot tables, 80 folding chairs, kitchen area with refrigerator, stove, microwave, wood for fireplace, two indoor restrooms, changing table, broom, mop, bucket, trash cans. Renter must provide cleaning supplies such as soap, dish cloths, paper towels, sponges, etc. as required. Trash must be deposited into receptacles provided.

Responsibility: Once you have accepted the key, you are responsible for the lodge. Please be sure to lock all doors and windows upon exiting. Keys are provided on day of reservation only. Keys will not be given prior under any circumstances. Renter is responsible for cleaning all surfaces and sweeping and mopping all floors. Use trash cart and recycling box provided. No wall or ceiling decorations are permitted. No glue, tape, tacks or nails permitted. Table top decorations are allowed. Please sign the attached form indicating whether alcohol will be served. Failure to follow any of these policies will result in forfeiture of \$75 security deposit. Damages resulting in more than \$75 will be billed to you.

We will call you approximately two days prior to your event to arrange key retrieval.

FEES: Payment in FULL must be received within 5 days of reservation to secure date.	
\$425 Friday Saturday or Sunday: \$350 plus \$75 security deposit	*\$25 cancellation fee will apply to cancellations
\$475 Holidays: \$400 plus \$75 security deposit	
\$325 Monday through Thursday: \$250 plus \$75 security deposit	
\$75 security deposit will be refunded one week AFTER event if lodge is found satisfactory.	
Cash, check and credit cards are accepted for payment. Credit/debit cards will incur a fee of 2.95% on top of the rental fee. Checks should be made to Village of Hilton.	

To the fullest extent permitted by law, the renter shall indemnify and hold harmless, and defend the Village of Hilton, the Owner and their agents and employees from and against all claims, or actions based upon property damage, personal injury resulting from any acts, omissions, or an other matter whatsoever of the above-mentioned renter, its members, guests and invitees, and anyone directly or indirectly employed by renter while on the premises of the Jennejahn Lodge and/or Village of Hilton facilities. The Village of Hilton is hereby named as an additional insured on a primary and non-contributory basis.

Signature X	Date:
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**Please turn this form over and fill out and sign the back.*

For Office Use Only:

Fee \$ _____ Sec. Deposit \$ _____ Cash _____ Check # _____ Credit Card _____

Photo ID provided _____ Paid in full _____ Entered in calendar _____

Approved by: _____ Date: _____

Cust # _____ AR # _____

Jennejahn Lodge Rental Application and Agreement
Application for Alcohol Permit

Name of Representative: <i>(Must be 21 years of Age)</i>	Date of Application:
Daytime phone:	Evening phone:
Rental date:	Rental time:

New York State Law = Alcohol cannot be dispensed to minors under the age of 21 years.

*No 1/4 or 1/2 barrels/tap systems to be used during event. The consumption of alcoholic beverages within the boundaries of the Village of Hilton's Park is limited to the immediate area of the Jennejahn Lodge while the event is in progress.

I do hereby certify that I have been duly authorized by the above-named organization to enter into agreement with the Village of Hilton and will be responsible for upholding the rules for the dispensing and consuming of alcoholic beverages.

Signature of Responsible Party

Date

If alcohol is NOT being served at the event, sign below certifying no use of alcohol.

Signature of Responsible Party

Date

