Village of Hilton
59 Henry Street
Hilton. NY 14468

Permit Fee $75.00
2.95% service fee for cards

Information sheet for Sheds (accessory structure):

- Any tool shed, garden shed, utility shed, cabana or similar structure, which is not utilized for housing automobiles and trucks is permitted, subject to the following restrictions:
    - Only one such accessory structure will be permitted on any property and shall not be used for housing animals or their wastes.
    - The footprint shall not exceed 256 square feet.
    - No wall shall exceed 20 feet in length
    - The height of any accessory structure shall not exceed 12 feet at the highest point.
    - Must be behind the front main foundation line of dwelling.
    - If erected on a corner lot, accessory structures must be located behind the foundation lines of the dwelling, that face both streets.
    - A side and rear setback of five (5) feet must be maintained.
    - On through lots, any accessory structure shall not be located nearer than thirty (30) feet from either street line.
- A building permit is required for all accessory structures. To obtain a permit the following must be turned into the Village Office:
    - A building permit application, this may be picked up at the office or downloaded from the village website (www.hiltonny.org).
    - A tape location map of the property is required. On this map indicate location where accessory structure will be going.
    - Information on the accessory structure; type of building, square footage, who is going to build it, how it will be built or if prebuilt who will be delivering it to the location.
    - Workman's Compensation/Disability insurance forms for any contractor working at the location.
    - Permit fee can be made payable to the Village of Hilton when the paperwork is dropped off. Your permit and any necessary paperwork will be mailed to you when completed.
- A final inspection is required upon completion of the accessory structure and will be done by the Village of Hilton Building Department and a Certificate of Compliance will be issued if all is found to be correct. (Please call 392-4144 at least 24 hours in advance to schedule)

Any questions can be directed to the Village of Hilton Building Department at 392-4144.