

**Fee Schedule 2026-2027**

**Village of Hilton**

**Approved April 1, 2026**

| Type of Permit  | Per Square Foot                                       | Minimum         |
|---|---|-----------------|
| <b>Residential</b>                                    | Includes C of O                                       |                 |
| Dwelling Area   | .30   | None            |
| Unfished Area   | .30   | None            |
| Non-Dwelling Area                                     | .30   | None            |
| <b>Non-Residential (New Bldg)</b>                     | <b>Includes C of O</b>                                | <b>\$275.00</b> |
| First 5,000 SQ FT                                     | .30   |                 |
| Over 5,000 SQ FT                                      | .25   |                 |
| <b>Additions/Remodel for Resident Non-Residential</b> | <b>ial and</b>  | <b>\$175.00</b> |
| First 5,000 SQ FT                                     | .25   |                 |
| Over 5,000 SQ FT                                      | .30   |                 |
| <b>Building Permit Fees</b>                           | <b>Price Includes C of O</b>                          |                 |
| Additions   | \$175.00  |                 |
| Antenna Tower   | \$75.00 plus \$5/vertical foot                        |                 |
| Commercial Satellite Antenna                          | \$200.00 per application                              |                 |
| Conversion to habitable space                         | \$100.00  |                 |
| Deck Open or Covered                                  | \$125.00  |                 |
| Demolition  | \$110.00  |                 |
| Emergency Responder Radio Coverage Systems            | \$125.00  |                 |
| Electric Vehicle Charger Installation (PRIVATE)       | \$25.00   |                 |
| Fences  | \$70.00   |                 |
| Fire Alarm System                                     | \$90.00   |                 |
| Fire Suppression System                               | \$125.00  |                 |
| Fireplace Wood Stove, Gas Fireplace, Pellet Stove     | \$80.00   |                 |
| Floodplain Development Permit                         | \$100.00  |                 |
| Garage  | \$165.00  |                 |
| Generator   | \$80.00   |                 |
| Handicap Ramp   | No Charge   |                 |
| Hot Tub   | \$70.00   |                 |
| Major Structural Improvements                         | \$85.00   |                 |
| Minor Structural Improvements                         | \$75.00   |                 |
| Pergola   | \$70.00   |                 |
| Permit Renewal  | 75% of permit fee                                     |                 |
| Sign  | \$70.00 + \$40.00 per additional signs on application |                 |
| Shed  | \$75.00   |                 |
| Solar Array   | \$100.00  |                 |

|                               |                                   |
|-------------------------------|-----------------------------------|
| Storage of unlicensed vehicle | \$70.00 90 days, up to 3 renewals |
| Swimming Pool Above Ground    | \$80.00                           |
| Swimming Pool In Ground       | \$135.00                          |

**Penalty Fee:** *If a building permit is not obtained as required by the Village Zoning Ordinance for any structure, addition or change of use, the Code Enforcement Officer shall double the permit fee. This fee is applicable to the current owner of the property, regardless if the improvement was undertaken by the previous owner or not.*

**Rental Property- C of O/Operational Application Fees**

|  |          |
|--|----------|
| Short-Term Rental 2 year intervals   | \$250.00 |
| Penalty for unpaid or lapsed C of O beyond 60 days   | \$300.00 |
| Re-inspection Fee  | \$125.00 |
| Operational fire-safety permit C of O fee is reduced by 50% if paid within 30 days   |          |
| Property owners will be charged a reinspection fee of 125.00 for each inspection following the first non-compliant inspections |          |

**Operational Fire Safety Permits & Inspection Application Fee (Pertains to Section 95-10 A)**

|  |          |
|--|----------|
| Operating Permit                                 | \$200.00 |
| Penalty for unpaid or lapsed OP's beyond 60 Days | \$250.00 |
| Reinspection Fee                                 | \$125.00 |

**Village Board Fees**

|                              |           |
|------------------------------|-----------|
| Rezoning                     | \$450.00  |
| Re-Subdivision               | \$300.00  |
| Incentive Zoning Application | \$1500.00 |
|                              |           |
|                              |           |

**Zoning Board Fees**

|  |          |
|--|----------|
| Area Variance                                  | \$200.00 |
| Use Variance                                   | \$300.00 |
| Changes/Alterations of previous approved plans | \$100.00 |
| Home Occupations                               | \$150.00 |
| Special Use Permit                             | \$185.00 |
| Site Plan New Construction 5 Acres or less     | \$425.00 |
| Site Plan New Construction 5 Acres or More     | \$600.00 |
| Site Plan                                      | \$250.00 |

|                  |         |
|------------------|---------|
| Village Engineer | At Cost |
| Village Attorney | At Cost |

| Pubic Works Charges             |  |
|---------------------------------|--|
| Supervision                     | At Cost  |
| Labor                           | At Cost  |
| Equipment                       | Per NYSDOT & MCDOT Rate Schedule                           |
| Sewer Machine                   | Per NYSDOT & MCDOT Rate Schedule                           |
| Sidewalks, owners request       | At Cost  |
| Towing Fee                      | At Cost plus \$50.00                                       |
| Property Maintenance Violations | \$100, plus labor, equipment and legal cost per occurrence |

| Dumpsters   | Rental fees                                  |
|---|--|
| 6 Yard  | \$200.00, Extra Week \$200.00                |
| 9 Yard  | \$230.00, Extra Week \$230.00                |
| 10 Yard   | \$250.00, Extra Week \$250.00                |
| Roofing and Demo/Construction Material              | Additional \$70.00                           |
| Concrete Box  | \$25.00 To empty and leave again, add'l \$25 |
| Soil Disposal Box                                   | \$25.00 To empty and leave again, add'l \$25 |
| Cardboard Dumpster                                  | \$10.00/yard                                 |
| Commercial Customers and Apartment Complexes        |  |
| Dumpsters   | \$35.00 per cubic yard                       |
| Extra Dumpster Collection                           | ¼ of monthly charge                          |
| Restaurant Customers                                |  |
| Dumpster  | \$40.00 per cubic yard                       |
| Extra Dumpster Collection                           | ¼ of monthly charge                          |
| Containers  |  |
| 96 Gallon Carts                                     | At Cost                                      |
| Additional carts one per multi-residential property | \$18.50 Prior approval from DPW              |
| Recycling Boxes                                     | At Cost                                      |

| Extra Refuse Fees                         |                   |
|---|-------------------|
| Standard Sticker                          | \$2.00            |
| Bulk Items                                | \$6.00            |
| Extra Large Bulk Items                    | Call for price    |
| Appliances that contain Refrigerant       | \$15.00           |
| Appliance that do not contain refrigerant | No Fee            |
| Electronic Waste Penalty/Fine             | \$25.00           |
| Tires on Rim                              | \$15.00           |
| Tires off Rim                             | \$3.00            |
| Commercial Tires                          | \$3.00            |
| Dumpster Cleaning                         | \$100.00/cleaning |
| Recycling Container                       | \$2.00/month      |
| Bagster Collection                        | \$500.00          |

| Sewer Fees   |   |
|--|---|
| Residential single family homes                                  | \$165.00/Annually                                     |
| Out of district residential customers                            | \$265.00/Annually                                     |
| Out of district multi residential/duplex                         | \$530.00/Annually                                     |
| Multi Residential properties with two or more units              | \$41.25 per 15,000 Gallons of Water Min \$330.00/year |
| Churches   | \$41.25 per 15,000 Gallons of Water Min \$330.00/year |
| Commercial   | \$41.25 per 15,000 Gallons of Water Min \$330.00/year |
| Townhouses & Apartment Complex with one meter for multiple units | \$41.25 per 15,000 Gallons of Water Min \$330.00/year |
| Townhouses & Apartment Complex with one meter per unit           | \$165.00/Annually                                     |
| New Sewer Connection Fees  |   |
| Residential within Village                                       | \$300.00 plus cost of installation per connection     |
| Commercial/Industrial Use  | \$400.00 plus cost of installation per connection     |
| Residential outside Village                                      | \$1500.00   |
| Commercial/Industrial outside Village                            | \$3000.00   |

| Water Fees                      |                             |
|---------------------------------|-----------------------------|
| New Installation                | Time and Materials plus 10% |
| Opt out fee for automated meter | \$12.00/month               |
| Water Account Charge            | \$15.00                     |
| Final Water Readings            | \$30.00                     |

|  |   |
|--|---|
| <b>Meters 5/8" x 3/4" New or Frozen</b>    | At Cost   |
| <b>Meters 1" and larger New or Frozen</b>  | At Cost   |
| <b>Disconnection Fees</b>                  | \$30.00 For Non-Payment, \$100 After Business Hours |
| <b>Reconnection Fees</b>                   | \$30.00 For Non-Payment, \$100 After Business Hours |
| <b>Water Consumption Village residents</b> | \$4.22/1,000 Gallons plus .28/daily charge          |
| <b>Water Consumption Outside Village</b>   | \$4.56/1,000 Gallons plus .29/daily charge          |
| <b>Sprinkler Connection</b>                | \$150.00/Annually                                   |
| <b>Per Hydrant</b>                         | \$300.00/Annual maintenance                         |
| <b>Hydrant Repairs</b>                     | At Cost   |
| <b>Water Testing at owner's request</b>    | At current market cost (amended by VB June 2023)    |
| <b>Up 3/4" Meter</b>                       | .28   |
| <b>1"</b>                                  | .70   |
| <b>1 1/2"</b>                              | \$1.40  |
| <b>2"</b>                                  | \$2.24  |
| <b>3"</b>                                  | \$4.49  |
| <b>4"</b>                                  | \$7.01  |
| <b>6"</b>                                  | \$14.03   |
| <b>8"</b>                                  | \$22.45   |
| <b>10"</b>                                 | \$58.92   |

| <b>Clerk Fees</b>                        |  |
|--|--|
| <b>Insufficient Fund Fees</b>            | \$20.00 Per NYS Law                                  |
| <b>Code Book</b>                         | At cost  |
| <b>Copies made for public</b>            | .25/page   |
| <b>Electric Charging Station</b>         | .08 kwh  |
| <b>FOIL Documents</b>                    | .25/copy   |
| <b>Handicap Parking Sign</b>             | At cost  |
| <b>DVD Hilton 1965 Fire</b>              | \$15.00  |
| <b>First Families Book</b>               | \$20.00  |
| <b>Hilton USA</b>                        | \$10.00  |
| <b>Parma Hilton Timeline</b>             | \$15.00  |
| <b>Tax Search</b>                        | \$30.00  |
| <b>Vending Permit Door to Door Sales</b> | \$50.00/day Up to four people per permit             |
| <b>Vending Permit Not for Profit</b>     | No Charge  |
| <b>Vending Permit Parades</b>            | \$40.00/day per company Up to four people per permit |

## Jennejahn Lodge Rental

- ❖ **Friday, Saturday, Sunday** \$425 (\$350 plus \$75.00 Refundable Security Deposit).
- ❖ **Monday through Thursday** \$325 (\$250.00 plus \$75.00 Refundable Security Deposit).
- ❖ Full Time Employees and Village Board Members \$75.00 (Limited to one time per year).  
*Refuse must be removed and lodge cleaned thoroughly by employee*

***New Years Day ★ Easter ★ Memorial Day ★ Independence Day ★ Labor Day ★ Thanksgiving Day ★ Christmas Day***

- ❖ **Holidays** \$475.00 (\$400.00 plus \$75.00 Refundable Security Deposit).

# Small Cell Facility Permit Fees

- (1) In order to ensure that the limited private use of the public right-of-way authorized herein does not become an additional cost to the Village, it is hereby determined by the Village Board that the following fees shall be charged to small cell permit applicants and small cell permit holders which fees may be modified by the Village on an annual basis.
- (2) Small Cell Permit Application Fee: \$350.00 (non-refundable) due to the Village Building Department upon submittal of a completed application. Applicant shall also be responsible for paying a review fee reimbursing the Village for all reasonable and necessary engineering, administrative and legal fees incurred by the Village in reviewing and inspecting an application.
- (3) Annual Small Cell Permit Fees:
  - (a) For placement on Existing Private Utility Poles, buildings, infrastructure, property or Village right-of-way - \$500 per year per pole.
  - (b) For placement on Existing Village-owned buildings, utility poles, infrastructure or property - \$750 per year.
  - (c) For placement of new poles in the Village right-of-way - \$1,000 per year per pole.
  - (d) Fee start date: The annual permit fee shall be payable January 2 of the year following installation. Failure to pay the annual permit fee shall result in the imposition of a 5% penalty fee, additional collection fees if necessary, and suspension or revocation of the permit.